

## **Terms of Reference: People and Places Board**

The People and Places Board provides a forum for local authorities that are not metropolitan to debate economic growth and public service transformation in their areas.

### **Remit**

The People and Places Board brings together senior and authoritative elected members from non-metropolitan authorities (county, district/borough, and non-metropolitan unitary councils), and is reflective of those in Combined Authorities or seeking devolution deals.

The role of the Board is to develop greater clarity on the role of non-metropolitan authorities in enabling economic growth for the long-term benefit of residents, and on how devolution and transformation of public services can enable that. Its remit is to consider how planning and infrastructure provision, publicly-funded skills and employment programmes, digital connectivity and housing might be better-deployed in a non-metropolitan setting to drive growth, and how people services and health and care integration, together with greater use of pooled funding, might help to drive transformation in services.

### **Operational accountabilities**

The Board will seek to involve councillors in supporting the delivery of these priorities (through Forums, policy grouping, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.

The People and Places Board will be responsible for:

- Ensuring the priorities of councils are fed into the business planning process.
- Developing a work programme to deliver their brief, covering lobbying, campaigns, research, improvement support and events and linking with other boards where appropriate.
- Sharing good practice and ideas to stimulate innovation and improvement.
- Representing and lobbying on behalf of the LGA, including making public statements on its areas of responsibility.
- Building and maintaining relationships with key stakeholders.
- Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
- Responding to specific issues referred to the Board by one or more member councils or groupings of councils.

The People and Places Board may:

- Appoint members to relevant outside bodies in accordance with the Political Conventions.
- Appoint member champion and spokespersons from the Board to lead on key issues.

### **Work Programme**

The Board to set its own work programme which is agreed at the start of each meeting cycle in early Autumn.

### **Quorum**

One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

### **Political Composition**

The composition by political party is recalculated each year and reflects the political proportionality of the wider group of councils from which their membership is draw. The current composition is:

Conservative group:	12 members
Labour group:	4 members
Independent group:	3 members
Liberal Democrat group:	3 members

Substitute members from each political group may also be appointed.

### **Frequency per year**

Meetings to be five time per annum.

### **Reporting Accountabilities**

The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive's July meeting.