

Membership, Terms of Reference and 2016/17 Meeting Cycle

Purpose of report

To agree the Terms of Reference and note the membership and meeting dates for 2016/17.

Summary

The Board's Membership (**Appendix A**) and Terms of Reference (**Appendix B**) are attached to this report.

The LGA Leadership Board are also asked to note the dates of meetings of the LGA Leadership Board, Councillors' Forum and LGA Executive in 2016/17 (**Appendix C**).

Due to the planned Local Government House (LGH) refurbishment works, it is likely that much of the 2016/17 meeting cycle will be held at an alternative central London location, whilst the improvement works are taking place at LGH. Arrangements for sourcing an alternative venue are underway, with consideration being given to cost as well as accessibility for members' travelling from outside of London.

A confirmed venue will be shared with members' as soon as there is a finalised start date for the works at LGH.

Recommendations

That the LGA Leadership Board:

- i. notes its Membership;
- ii. agrees its Terms of Reference for 2016/2017;
- iii. notes the dates of meetings of the LGA Leadership Board, Councillors' Forum and LGA Executive in 2016/17; and
- iv. notes that the location of these meetings will be confirmed pending a start date for the refurbishment works at Local Government House.

Action

No further action necessary.

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